



LIVE OAK PLANNING COMMISSION

REGULAR MEETING AGENDA JUNE 3, 2025 6:00 PM

MEETING LOCATION
LIVE OAK COUNCIL CHAMBERS
9955 LIVE OAK BOULEVARD
LIVE OAK, CALIFORNIA 95953

MEMBERS OF THE COMMISSION

JERRY STEWART, VICE CHAIR
MATT CASHMAN, COMMISSIONER
ALAN DEALA, COMMISSIONER
MICHELLE SERPA, COMMISSIONER
LIZ SKUTLEY, COMMISSIONER
MIKE TUMAN, COMMISSIONER
CHRIS SCHMIDL, COMMISSIONER

LAURA STEWART,
CITY PLANNER

The Commission may take up any agenda item at any time, regardless of the order listed. Action may be taken on any item on this agenda. Materials related to an item on this Agenda submitted to the Commission after distribution of the agenda packet are available for public inspection at City Hall, 9955 Live Oak Boulevard, Live Oak, during normal business hours. Such documents are also available on the City of Live Oak's website at www.liveoakcity.org, subject to staff's availability to post the documents before the meeting.

In compliance with the Americans with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the City Clerk's office at (530) 695-2112 x107. Requests must be made at least 24 hours in advance.

- **Remote Viewing:**

- *Members of the public can view a livestream of the meeting online at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1.*
- *Members of the public can access the Zoom webinar as follows:*
 - **Join by Electronic Device:**
<https://us02web.zoom.us/j/89448414774>
 - **Join by Phone:**
1-669-900-6833 or 1-877-853-5247 (Toll Free)
Webinar ID: 894 4841 4774

- **Public Comment:** *Members of the public can submit general public comments, as well as comment on specific agenda items in the following ways:*
 - **Public Attendance:** *Members of the public who attend in person may make comments from the Council Chamber podium.*

- **Live Remote Public Comment:** Members of the public can submit a live remote public comment by:
 - *Joining the virtual Commission meeting via the link below. When public comment is opened, raise your virtual hand and be called upon to speak for up to 3 minutes.*

<https://us02web.zoom.us/j/89448414774>
 - *Joining the virtual Commission meeting by calling the phone number below. When public comment is opened, dial *9 to raise your hand and be called upon to speak for up to 3 minutes.*

1-669-900-6833 or 1-833-548-0282 (Toll Free)
Webinar ID: 894 4841 4774
 - **Email Public Comment:** *Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via email to the Associate Planner at lstewart@liveoakcity.org. Comments will be distributed to Commission prior to the meeting and attached to the minutes. Please note that emailed comments will NOT be read aloud by staff during the meeting.*
 - **eComment Feature:** *Comments from the public on agenda items will be accepted until 1:00 pm on the date of the meeting, via the eComment feature at https://liveoakca.granicus.com/ViewPublisher.php?view_id=1. Comments will be distributed to Commission prior to the meeting and attached to the minutes. Please note that eComments will NOT be read aloud by staff during the meeting.*
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CALL TO ORDER

PRESENTATION

- A. Administration of Oath of Office for New Sutter County Planning Commission Representative Appointment to the Live Oak Planning Commission

ROLL CALL

PLEDGE OF ALLEGIANCE

CORRECTIONS AND/OR CHANGES TO THE AGENDA

PUBLIC COMMENT

CONSENT ITEMS

1. Planning Commission Meeting Minutes
Recommendation: Approve the May 20, 2025, Planning Commission Regular Meeting minutes.
(Laura Stewart, City Planner)

BUSINESS ITEMS

2. Live Oak Planning Commission Chair Appointment
Recommendation: Appoint the Planning Commission Chair for a one-year term.
(Laura Stewart, City Planner)
3. Live Oak Planning Commission Vice Chair Appointment
Recommendation: Appoint the Planning Commission Vice Chair for a one-year term.
(Laura Stewart, City Planner)
4. Sutter County Planning Commission Appointment
Recommendation: Appoint the Live Oak Planning Commission representative on the Sutter County Planning Commission for a one-year term.
(Laura Stewart, City Planner)
5. Mobile Food Vendor and Sidewalk Vendor Ordinance and Enforcement Discussion
Recommendation: Continue discussion of draft ordinance and enforcement procedures. Feedback from the Commission will be incorporated into a revised version of the draft ordinance for further consideration and potential recommendation to the City Council.
(Laura Stewart, City Planner)

ITEMS REMOVED FROM THE CONSENT AGENDA FOR COMMISSIONER CONSIDERATION AND ACTION

UPDATES AND ANNOUNCEMENTS FROM THE CITY PLANNER

COMMISSIONER REPORTS/COMMENTS/REQUESTS

ADJOURNMENT